

REGULAR MEETING OF THE CARO CITY COUNCIL
May 19, 2025, 6:30 P.M.
Council Chambers, 317 S. State St., Caro, MI 48723

Mayor Karen Snider called the regular meeting of the City Council to order on May 19, 2025, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Greg Hutchison, Charlotte Kish, Doreen Oedy, Heidi Parker and Jill White

Absent: None

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, Tammy Ries – City Treasurer, Brian Newcomb – City Police Chief, Randy Heckroth – City Fire Chief, Tom Reese – DPW Superintendent and other guests

AGENDA APPROVAL

25-M-102

Motion by Hutchison, seconded by Campbell to approve the agenda as presented with the reverse order of Items #5 and #6 and the amended budget workshop minutes from May 12, 2025.

Motion Carried.

PUBLIC COMMENT – AGENDA ITEMS ONLY: None

PRESENTATION: Rowe Engineering – Mike Carpenter

COMMUNICATIONS:

1. Parks & Recreation Committee Minutes – May 5, 2025
2. DDA Upcoming Events

CONSENT AGENDA:

1. Regular Council Meeting Minutes – May 5, 2025
2. Council Budget Workshop Meeting Minutes – May 12, 2025 (amended)
3. Invoices
4. Department Reports
 - A. Police Report – Chief Brian Newcomb
 - B. Fire Report – Chief Randall Heckroth
 - C. Code Enforcement Report – Chief Randall Heckroth/Jon Beaupre – no report

25-M-103

Motion by Hutchison, seconded by Campbell to approve the consent agenda as presented including invoices, an introduction of Jon Beaupre and verbal report from Chief Randall Heckroth.

Motion Carried.

REGULAR AGENDA: (action required)

1. 2025 Stealth MIU Purchase

25-M-104

Motion by White, seconded by Parker, to authorize the purchase of 212 MIU Stealth Transmitters from Michigan Pipe & Valve for the quoted amount of \$27,560.00.

Motion carried.

2. 2025 Category B Application Resolution

25-M-105

Motion by White, seconded by Campbell to adopt Resolution 2025-3 to apply for an MDOT Transportation Economic Development Fund Category B grant as presented.

Roll call vote: Campbell – yes, Hutchison – yes, Kish – yes, Oedy – yes, Parker – yes, White – yes, Mayor Snider – yes.

Motion carried.

3. 2025 Sidewalk Construction Engineering Service Bids

25-M-106

Motion by White, seconded by Hutchison to approve Rowe Professional Services as the Construction Engineer for the 2025 Sidewalk project for the bid price of \$9,900.00 and instruct the City Manager to sign all documents to facilitate engineering work.

Roll call vote: Hutchison – yes, Kish – yes, Oedy – yes, Parker – yes, White – yes, Campbell – yes, Mayor Snider – yes.

Motion carried.

4. Planning Commission Appointment

25-M-107

Motion by Oedy, seconded by Campbell to appoint Martin Porzondek to the Planning Commission to fulfil the vacant term until November 2026.

Motion carried.

5. Schedule Workshops – FY 2025/2026 Budget
Scheduled for May 27, 2025 at 6:00 p.m.

6. Schedule Public Hearing – FY 2025/2026 Budget
Scheduled for June 2, 2025 at 6:30 p.m.

ITEMS PENDING/POSTPONED: None

COMMITTEE/LIAISON POSITION REPORTS:

1. Economic Development Corporation (Mayor Snider) – Next meeting scheduled for May 27, 2025.
2. Chamber of Commerce (Manager) – New officers have been appointed, Future events discussed, Cars & Crafts, Business After Hours, & Ribbon Cuttings.
3. Downtown Development Authority (Kish) – Future events discussed, Bus stop repair will be starting, Plant Sale is returning in August, By Laws committee formed, Looking for use of left over produce after market.
4. Fair Board (Oedy) – No report

5. Parks & Recreation (White) – Meeting is tomorrow, May 20, 2025. Summer Kick Off has been rescheduled for June 4, 2025.
6. Planning Commission (Hutchison) – Electric Signs discussed, received resignation letter from Denise Steffen, & met the new appointee, Martin Porzondek.
7. Tuscola County Board of Commissioners (Parker) – No report.
8. Zoning Board of Appeals (Mayor Snider) – No report.

MAYOR'S REPORT – Written report submitted.

Would like to recognize Denise Steffen, Mike Laethem, and Louise Hodges with plaques.

MANAGER'S COMMENTS – Written report submitted.

M24 bridge works has started, city hall bathrooms are under construction, Council inquired on the status of the Wastewater repair quotes, cleaning bids, and the LJ Garage issue.

CLERK'S REPORT – Written report submitted.

Council inquired about the status of the Parks & Recreation vacancy.

TREASURER'S REPORT – Written report submitted.

CLOSED SESSION:

POLC Union Contract

Section 8(c) of the OMA – “For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.”

25-M-108

Motion by Parker, second by Campbell to go into closed session pursuant to Section 8(c) of the Open Meetings Act – “For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.”

Roll call vote: Kish – yes, Oedy – yes, Parker – yes, White – yes, Campbell – yes, Hutchison – yes, Mayor Snider – yes.

Motion carried.

Entered Closed Session 7:28 p.m.

Reconvened to Open Session 7:37 p.m.

25-M-109

Motion by Kish, second by Campbell to go back into Open Session.

Motion carried.

25-M-110

Motion by Hutchison, second by Oedy to approve the minutes of the closed meeting.

Motion carried.

25-M-111

Motion by Oedy, second by Kish to approve and accept the POLC Tentative Agreement as presented.

Motion carried.

ADDITIONAL PUBLIC COMMENT:

Councilor Campbell inquired about broadcasting council meetings.

25-M-112

Motion by White, seconded by Hutchison to adjourn the meeting at 7:40 p.m.

Motion carried.

Rita Papp
City Clerk